



The BVI Airports Authority Ltd.

P.O. Box 4416
Road Town, Tortola
British Virgin Islands VG1110

Tel: 284.468.6494 Fax: 284.468.6419
E-mail: bviaa@bviaa.com www.bviaa.com

BRITISH VIRGIN ISLANDS AIRPORTS AUTHORITY TENDER NOTICE

The British Virgin Islands Airports Authority Limited invites tenders for the Landscaping and Maintenance of the Terrance B. Lettsome International Airport. Initial tender should be for a period of one year.

Terms of Reference Landscaping and Maintenance:

Scope of Works:

- Develop and perform a detailed scope of works to maintain a healthy growing condition of existing flora by pruning, watering, cultivating, weeding, mowing, mulching, tightening and repairing of guys, resetting plants to proper grades or upright position, restoration of plant saucer and furnishing and applying such sprays as necessary to keep flora free of insects and diseases;
- Develop and carry out a detailed scope of works to keep root system of plants watered at such intervals as will keep the surrounding soil in best condition for promotion of root growth and plant life;
- Develop and carry out a detailed scope of works for inspection of plants once a week and provide prompt maintenance by replacing impaired or dead plants immediately;
- Develop and carry out a maintenance program for inspection of the infrastructure of the irrigation system;
- Develop and perform a maintenance program to ensure that surrounding areas are kept free of plant cuttings at all times; and
- Carry out general weeding to all landscaping by hand and use selective herbicide at regular intervals and when needed so as to maintain a healthy growing condition of all plants.

Technical Specification:

- Prune all ornamental shrubs and trees;
- Remove palms, fronds and tidy up as necessary, removing all debris from site;
- Complete proper edging around respective hedges;
- Use granular fertilizer as necessary;
- Spray all plants in accordance with agreed horticultural program;
- Keep lawn mowed at all times and properly irrigated;
- Repair and replace broken irrigation system on a timely basis so as not to compromise the distribution of water and other irrigation activities;
- Maintain all potted plants in the Terminal Building

Terrance B. Lettsome International Airport	284.468.6494
Taddy Bay Airport, Virgin Gorda	284.495.5994
Auguste George Airport, Anegada	284.496.7533





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Instructions to Tenders:

Tenders are required to furnish the information listed hereunder:

- 1) Certificate of Good Standing in respect of Income Tax, including Pay As You Earn (PAYE) from the Commissioner of Inland Revenue
- 2) Certificate of Good Standing in respect of Social Security from the Director of the Social Security Board
- 3) Valid Trade Licence
- 4) A resumé of clients over the past five years
- 5) Two letters of recommendation

Failure on the part of the Tender to enclose the supporting documentation indicated above, with each respective tender, may render the tender non-responsive on the date of opening of the bids.

Tenders must attend an orientation meeting on Friday 23rd November at 10:00 a.m. to familiarize themselves with the acreage and extent of the Airport gardens. This meeting will take place at the Administration Building, BVI Airports Authority, Beef Island. For Additional Information please contact: The Director of Operations at (284) 468-3701 x 6497 or (284) 468-6494.

Please note that The BVI Airports Authority Limited does not bind itself to accept the lowest or any other tender and will not defray any cost incurred by the Tender.

Submission of Tenders:

Tenders should be submitted in duplicate. The original should be placed in a sealed envelope marked "Original", and the copy placed in another sealed envelope marked "Copy". Both envelopes should then be placed in an outer envelope marked "Tender for Landscaping and Maintenance, T. B. Lettsome International Airport", and addressed to:

Managing Director
The BVI Airports Authority Limited
Terrance B. Lettsome International Airport
Beef Island VG1120
British Virgin Islands

The bearer must deposit all tenders in the "Tender Box" at the Administration Building, BVI Airports Authority, Beef Island no later than 12:00 noon Friday 30th November 2007. Tenders will not be received after the Tender Box is closed.

Tenders will be opened publicly at the Administration Building, Terrance B. Lettsome International Airport, Beef Island at 2:00 p.m. on Friday 30th November 2007. Tenders are invited to attend.

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