



**BVI AIRPORTS AUTHORITY
BEEF ISLAND
BRITISH VIRGIN ISLANDS**

VACANCY NOTICE NO. 7 OF 2008

The BVI Airports Authority Limited invites applications from qualified individuals for the position of two (2) Air Traffic Control Officers, Terrance B. Lettsome International Airport.

SALARY: Commensurate with qualification and experience.

JOB FUNCTIONS AND RESPONSIBILITIES

1. To provide and maintain a safe and expeditious flow of air traffic between aircraft, aircraft and vehicles on the ground, aircraft in the air traffic circuit and in the vicinity of the Terrence B. Lettsome International Airport.
2. To provide Flight Information Service for a safe and efficient conduct of flights inbound to and outbound from the airports on Anegada, Virgin Gorda and all helipads and sea aerodromes in the Territory.
3. To alert the Rescue Fire Fighting Services and all other relevant emergency agencies and personnel mandated to respond to an aircraft accident or incident in the Territory
4. To provide Aeronautical Meteorological Services to all flights operating within the Territory.

KNOWLEDGE AND SKILLS

- Air Traffic Control Certificate in Aerodrome and Approach Control from an ICAO approved training facility.
- Must be the holder of a current ATC License with at least 6 or more years of experience.
- Class IV Meteorological certificate will be an asset.
- Sound Knowledge of the relevant international civil aviation legislation, procedures and practices.
- Sound knowledge of air traffic control and aerodrome equipment.
- Sound knowledge of telecommunication systems.
- Sound oral and written communication skills.
- Sound interpersonal skills.
- Must be able to multitask.
- Must be in good physical and mental health
- Ability to work as part of a team and willing to work shifts, i.e. Saturdays and Sundays and Holidays.

BENEFITS

1. Health Insurance
2. 10% Gratuity payable at end of contract
3. Advance of \$1000 (to be repaid)
4. Refund of relocation costs associated with job acceptance, if candidate is from overseas.

Applications should be submitted to the Managing Director, BVI Airports Authority by **Friday, 22nd August, 2008.**

Application forms can be collected at the BVI Airports Authority's Administration Complex, Beef Island; situated at the base of the Tower at the Terrance B. Lettsome International Airport or on the Authority's [website www.bviaa.com](http://www.bviaa.com)

British Virgin Islanders or Belonger preferred.

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